

AGM Facilitation Grant

Frequently Asked Questions

1. How do companies apply for the grant?

Companies who wish to apply for the grant can fill out the **AGM Facilitation Grant form** (available at this [link](#)) and email it together with **scanned copies of supporting receipts and other proof of payments/expenses**, to SGXCorporateCoverage@sgx.com. We will reply to confirm receipt or follow up with any queries we may have.

As part of the AGM Facilitation Grant Form, companies will be required to indicate the expenses they are seeking funding for and provide supporting documentation (e.g. receipts) for expenses incurred. Companies are also required to provide banking details to facilitate payment. Any bank-related charges to deposit the funds will be incurred by the company.

Completed forms with supporting documentation that are received in good order before the 5th of each month will receive funding by the end of the following month on the last business day. Application forms received after the 5th of each month will be processed and funded in the subsequent cycle. Incomplete forms or omitted documentation will delay funding.

2. How much is the grant and what does it cover?

SGX is giving up to S\$5,000 per company to all qualifying Mainboard and Catalist companies, to help defray the additional costs of organising Annual General Meetings (AGMs) in light of the new advisories issued by the Ministry of Health (MOH). Please refer to MOH's website (<https://www.moh.gov.sg/covid-19>) for the latest advisories.

The grant will cover AGM-related expenses incurred between 16 March 2020 (which is the date of SGX's announcement of the SGX Care Package) and 15 March 2021. These could include, amongst others, expenses incurred to book additional meeting rooms and additional teleconference lines, implement webcast or other virtual solutions, or rent additional equipment to manage healthcare screening entry and contact tracing.

3. Does the grant only cover costs already incurred for the AGM or can I apply for anticipated costs?

The grant covers AGM-related expenses incurred between 16 March 2020 and 15 March 2021. Companies will be required to submit receipts as documentary proof of expenses when they apply. We are unable to accept vendor quotations.

4. Does the grant only apply to AGMs? How about EGMs?

The grant applies to all SGX-listed company AGMs held between 16 March 2020 and 15 March 2021.

The grant does not apply for EGMs.

5. Can I submit separate applications for different expense items, as long as the total amount is within S\$5,000?

We will not accept multiple applications. Each listed company can only apply for the grant once.

Please consolidate your receipts and apply for the grant in a single application form.

6. What if my expenses are below S\$5,000? Can I still apply for the full S\$5,000?

For expenses lower than S\$5,000, the exact amount will be reimbursed as per your supporting documentation/receipts.

7. Can any SGX-listed company apply for this grant? What is the criteria?

Yes, the grant is available to all companies listed on Mainboard and Catalist.

Only listed companies that are in arrears on any SGX-related fees, at the point of grant application, will not qualify for the grant.